

**Agenda for Annual Project Progress Review Meeting**  
**Seeding the Green Future (SGF) 2018-19**

**April 2 and 3, 2019, Indore, Madhya Pradesh**

**Venue:**

**Sayaji Hotel (Jade Hall)**  
**Scheme No. 54, Vijay Nagar, Indore-452010**

**This meeting is organized by FiBL, Switzerland**

**For any information on this meeting: [tanay.joshi@fibl.org](mailto:tanay.joshi@fibl.org)**



## Agenda Day I: April 2<sup>nd</sup>, 2019 (Tuesday)

### SGF: Project Progress Review (2018-2019)

Time	Activity
10:00 AM–10:15 AM	Welcome remarks and overview of SGF
10:15 AM–10:30 AM	Ice breaker: Set the tone for 2 days
10:30 AM–11: 15 AM	Feedback on challenges, opportunities and lesson learned: SGF (2018-19) cotton growing season—SGF Partners
11:15 AM–11:30 AM	<b>Group Photograph - Coffee Break</b>
11:30 AM–12:30 PM	Feedback on challenges, opportunities and lesson learned: SGF (2018-19) cotton growing season—SGF Partners
12:30 PM–01:00 PM	Project and data management-improvement and pitfalls SGF (2018-19)
01:00 PM–02:00 PM	<b>Lunch Break</b>
02:00 PM–02:40 PM	Team Building Exercise ( <i>Speed Dating</i> )
02:40 PM–03:40 PM	Presentation: result summary and accomplishments SGF (2018-19)
03:40 PM–04:00 PM	<b>Coffee Break</b>
04:00 PM–04:45 PM	Brainstorming Closing—reflections on the day 1 Vote of Thanks
04:45 PM–05:00 PM	<b>High Tea</b>

**Agenda Day II: April 3<sup>rd</sup>, 2019 (Wednesday)**

**SGF: Strategy & future plan (2019-2020)**

<b>Time</b>	<b>Activity</b>
09:30 AM – 10:45 AM	<p>Good Morning: Thoughts from yesterday</p> <p><b>Plans for next season SGF (2019-2020)</b></p> <ul style="list-style-type: none"> <li>• Bringing important information/concerns to the forefront</li> <li>• Where are we at right now as a team?</li> <li>• Roadblocks: What is going to get in our way?</li> <li>• How to stop it?</li> <li>• Outstanding action items</li> </ul>
10:45 AM – 11:00 AM	<b>Coffee break</b>
11:00 AM – 01:00 PM	<p><b>Plans for next season SGF (2019-2020) continues.....</b></p> <ul style="list-style-type: none"> <li>• Goal setting (<i>If you had 3 wishes, what would they be?</i>)</li> <li>• Internal strategies and priorities</li> <li>• Action plan and next steps</li> <li>• Encouraging involvement of women</li> <li>• Upcoming milestones &amp; events</li> <li>• Open issues</li> </ul>
01:00 PM – 02:00 PM	<b>Lunch break</b>
02:00 PM – 03:00 PM	Team Game: Survival (making strategic choices)
03:00 PM – 03:45 PM	<p><b>Train the trainer:</b></p> <ul style="list-style-type: none"> <li>• Who is the facilitator, what is their role?</li> <li>• Ground rules for the facilitation</li> <li>• Understanding training material (<i>a guide book for trainer's</i>)</li> <li>• Equal opportunity</li> <li>• Preparation and reporting</li> <li>• Project outreach</li> </ul>
03:45 PM – 04:00 PM	<b>Coffee break</b>
04:00 PM – 04:45 PM	<ul style="list-style-type: none"> <li>• Understanding the potential of satellite studies</li> <li>• Potential topics of research in sync with present scenario</li> </ul>
04:45 PM – 05:00 PM	Closure of Meeting
05:00 PM – 05:20 PM	<b>High Tea</b>